

SOUTEHRN STONE COUNTY FIRE PROTECTION DISTRICT

TITLE: Volunteer Fire Fighter Reimbursement Program

REVISED: 9/1/2007

POLICY: # 200.4

APPLIES TO: All Volunteer Firefighters

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The purpose of this policy is to provide a guideline to reimburse volunteer firefighters for expenses incurred while responding to emergency and non-emergency alarms, station meetings, District training sessions, special activities, and training as approved.

Volunteer firefighters may earn points, which are awarded for rank, level of training, membership on special teams, longevity, response to emergency and non-emergency alarms, scheduled and approved training, special projects and public education/fire prevention activities. Volunteer firefighters may accrue points in accordance with the following schedule.

SECTION ONE – POSITION POINTS

These points are based on rank and advanced training the person is holding at the beginning of each fiscal year. Block unit points are awarded each quarter in addition to the points earned for alarm response, training, special projects, and public education/relations.

Battalion Chief	40 Points
Captain	25 Points
Lieutenant	20 Points
*Fire Fighter II	15 Points
*Fire Fighter I	10 Points
Basic Fire Fighter	5 Points

**Paramedics	10 Points
**EMT	5 Points

*****Special Teams**

Haz Mat Team	5 Points
Tech Rescue	5 Points
Fire Prevention	5 Points
Fire Investigation	5 Points
Training Committee	5 Points

**Division of Fire Safety Certification*

***Points will be awarded in addition to rank points*

****See attached policy on Special Teams (Policy 1500)*

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SECTION TWO – LONGEVITY

These points are based on service time within the District. Longevity points are awarded each quarter in addition to points earned for position points, alarm response, training, special projects and public education.

0 - 1 Years	1 Points
1 - 2 Years	2 Points
2 - 3 Years	3 Points
3 - 4 Years	4 Points
4 - 6 Years	5 Points
6 - 10 Years	10 Points
10 - 15 Years	15 Points
15 - 20 Years	20 Points
20 - 25 Years	25 Points
25 - and up	30 Points

SECTION THREE – TRAINING

These points are based on attending scheduled District approved training.

Regular scheduled training

*1 point for each block of training.

Outside training (approved)

2 points for each block of training.

Instructors

3 points for each block of instruction.

**A block of training shall consist of 0-4 hours of training.*

SECTION FOUR – ALARM RESPONSES

(Emergency and non-emergency) These points are based on responding to calls for service. The employee must check in with the Officer in Charge or sign in at the station in order to receive credit for these responses.

Paged responses (Between 2300 and 0800 hours)

4 points for still alarms and EMS calls (as defined in SOP 500).

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5 additional points for major alarms (as defined in SOP 500).

Paged responses (Between 0801 and 2300 hours)

1 point for still alarms and EMS calls (as defined in SOP 500).

2 additional points for major alarms (as defined in SOP 500).

SECTION FIVE – SPECIAL PROJECTS

Special projects are approved by a Chief Officer and are awarded points as follows.

Volunteers shall earn two (2) points for the duration of the project.

SECTION SIX – PUBLIC EDUCATION/RELATIONS

These units are based on time spent assisting the District during public education or public relation events. The employee must check in with the event coordinator and be in uniform to receive credit for these hours.

Volunteers shall earn two (2) points for the duration of the event.

SECTION SEVEN – METHOD OF CALCULATING POINTS

The last day of each quarter the total number of points awarded for the previous quarter shall be totaled. That amount of money set aside in the budget for the quarter in which the points were earned will be divided by the total number of points to arrive at a per point value. The per point value will be multiplied by the number of points earned by an individual. This will determine the dollar value for each volunteer, which will be paid each quarter by the 3rd Friday of the first month of the new quarter. Money paid will be subject to appropriate income taxes and withholding.

In order to be eligible for pay, each volunteer must meet minimum qualifications for active status, for firefighters, EMS Responders and Officers as applicable. (Policy 200.1). Personnel not meeting the minimum requirements for active duty, no longer with the District, or who have incomplete or missing Incident Reports as of the 5th of the month following the end of the quarter, will not be eligible for pay.

An annual training schedule of dates and times, including make-up dates, will be issued during the first month of the year.

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SECTION EIGHT – POINTS FOR SPECIAL CLASSES

Firefighters attending classes such as Fire Fighter I & II, EMS Responder, Fire Officer I & II, or other classes as approved by the Chief of Training, shall accrue points according to the previous schedule. However, the points will not be awarded until successful completion of the class is attained. Successful completion is defined as completing all requirements for the completion of the class, including certifications if applicable. After successful completion and certification, the points will be awarded and paid on the appropriate date for the quarter the class is completed in.

SECTION NINE - GENERAL

1. Firefighters shall use common sense when responding to alarms. Firefighters should respond within their own response areas when possible. Response in another station other than your own is permissible only if you are in the immediate area when the alarm is dispatched and you have your personal protective gear with you. Response all over the District will not be tolerated. The Fire Chief shall have final say in awarding any points for responses.
2. EMS Responders must stay within prescribed response areas when responding from their residences. However, EMS responders may respond to calls outside of their response areas if they are in the area of dispatched alarms. A maximum of the three closest responders will respond to the alarm.
3. Alarm reports must be turned in immediately after the conclusion of an alarm in order to ensure proper credit for alarm response. All reports must be turned in within 48 hours in accordance with Policy 200.2, Section 3.1.
4. Training sign-in sheets must be turned in immediately after a training session in order to ensure proper credit for attendance for training.
5. Persons belonging to a special team must maintain the requirements of that team in order to maintain team status.
6. Verification of paperwork for purposes of credit is the responsibility of the firefighter. Any discrepancy involving points will be resolved in favor of the district in the absence of acceptable written proof. The Fire Chief shall have final authority in awarding or withholding any points.